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Board of Directors

Tobe Plough, President
Kenneth Coates, Vice President
Cori Hayman, Director
Floyd Wicks, Director
Brian Goebel, Director

**General Manager and
Board Secretary**

Nick Turner

APPROVED
REGULAR MEETING MINUTES
of the
BOARD OF DIRECTORS
MONTECITO WATER DISTRICT
583 SAN YSIDRO ROAD, MONTECITO, CALIFORNIA

TUESDAY, SEPTEMBER 26, 2023
9:30 A.M.

AGENDA

1. CALL TO ORDER, ROLL CALL, DETERMINATION OF QUORUM

President Tobe Plough called the meeting to order at 9:31 a.m.

Directors present:

Directors Ken Coates, Brian Goebel, Tobe Plough, and Floyd Wicks participated in person.
Director Cori Hayman joined in person at 9:37 a.m.

Staff present (In Person and via Zoom):

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|--|---|
| Nick Turner, General Manager | Christina Perry, Administrative Assistant |
| Adam Kanold, Asst. GM/Engineering Mgr. | Ray Willefert, Financial Analyst |
| Olivia Rojas, Business Manager | Roy Coronado, Office Technician II |
| Laura Camp, Public Information Officer | |

Counsel present (In Person):

Walt Wendelstein, Wendelstein Law Group PC, General Counsel

Public present (via Zoom):

Bob Hazard

2. PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance.

3. PUBLIC FORUM

No public comments were made.

4. CONSENT CALENDAR

The following items were approved or accepted by vote on one motion unless a Board member requested separate consideration:

- A. Meeting Minutes of September 1, 2023
- B. Meeting Minutes of September 13, 2023
- C. Payment of Bills for August 2023
- D. Investment of District Funds as of August 2023
- E. Unaudited Monthly Financial Reports for August 2023
- F. Waterworks Report for August 2023

Director Wicks moved to approve the Consent Calendar. The motion was seconded by Director Goebel and carried after a roll call vote, with Directors Coates, Goebel, Plough, and Wicks in favor and Director Hayman absent.

5. DISTRICT OPERATIONS AND GENERAL MANAGER REPORTS

- A. ACTION ITEM: Adoption of Resolution 2268 Updating the *Water Loss Adjustment Policy*

Mr. Turner presented this item and answered questions from the Board. It was noted that the subdivision referenced in Section 8 of the resolution was revised to read “subdivision (d), Section 6”.

Director Coates moved to adopt Resolution 2268. The motion was seconded by Director Wicks and carried after a roll call vote, with Directors Coates, Goebel, Hayman, Plough, and Wicks in favor.

- B. INFORMATIONAL: Smart Meter Program Customer Portal Launch

Mr. Kanold presented this item via PowerPoint with contribution from Ms. Camp and the Board’s questions were answered.

- C. INFORMATIONAL: Customer Relations and Public Information Update

Mr. Turner presented this item and answered questions from the Board.

- D. INFORMATIONAL: General Manager Report

Mr. Turner presented this item and answered questions from the Board.

6. DISTRICT BUSINESS REPORT

- A. ACTION ITEM: Authorization of a Contract with Raftelis to Prepare a 2024 Water Rate Study

Mr. Turner presented the item and answered questions from the Board.

Director Hayman moved for authorization of a contract with Raftelis to prepare a 2024 Water Rate Study. The motion was seconded by Director Coates and carried after a roll call vote, with Directors Coates, Goebel, Hayman, Plough, and Wicks in favor.

- B. INFORMATIONAL: Anticipated Delayed Reimbursements for FEMA Funded projects

Mr. Kanold presented the item via PowerPoint and answered questions from the Board.

The Board paused for break at 10:48 a.m. and returned at 11:00 a.m.

7. DIRECTOR AND COMMITTEE REPORTS

- A. President's Report: Director Plough proposed the creation of a General Manager Performance Evaluation Ad Hoc Committee.
- B. Central Coast Water Authority: Director Coates provided an update and staff answered questions from the Board.
- C. Santa Barbara County Chapter of the California Special Districts Association: No report.
- D. Cachuma Operation and Maintenance Board: Director Hayman provided an update.
- E. Cachuma Conservation Release Board: Director Plough provided an update.
- F. Operations & Customer Relations Committee: No report.
- G. Finance Committee: No report.
- H. Strategic Planning Committee: Directors Coates noted an upcoming meeting with Montecito Sanitary District on September 27th.
- I. Legislative Ad hoc Committee: Director Goebel reported that Director Wicks and Mr. Turner will meet with the Secretary for Natural Resources Wade Crowfoot in Sacramento on October 3rd, 2023.
- J. Ad hoc Committee for Development of Water Transfer Agreement with Homer: No report.

8. LEGAL MATTERS

- A. Recent and Pending Legal Matters Review – Oral Report
Counsel provided a brief report to the Board prior to closed session.
The Board recessed to lunch at 11:43 a.m.
The Board returned from lunch and recessed to Closed Session at 12:34 p.m.
The Board returned to Open Session at 2:12 p.m.
- B. CLOSED SESSION: Pursuant to Government Code 54956.9(d)(2) Conference with Legal Counsel – Anticipated Litigation, 3 cases
- C. CLOSED SESSION: Pursuant to Government Code §54956.9(d)(1) Conference with Legal Counsel – Existing Litigation, Central Coast Water Authority et. al. v. Santa Barbara County Flood Control and Water Conservation District, et. al, Santa Barbara Superior Court Case No. 21CV02432

As to matters 8-B and 8-C, the Board received an update from Counsel and no action was taken.
- D. CLOSED SESSION: Pursuant to Government Code Section 54957 (Personnel Exemption), Employee Performance Evaluation - General Manager
Counsel reported that President Plough created a General Manager Performance Evaluation Ad Hoc Committee comprised of President Plough and Director Wicks.

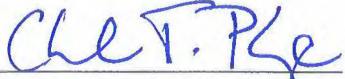
9. DIRECTOR REQUESTS

No requests were made.

10. ADJOURNMENT

The meeting was adjourned at 2:13 p.m.

APPROVED:


Charles T. Plough, President

ATTEST:



Nicholas Turner, Secretary