



**SPECIAL MEETING**  
*of the*  
**OPERATIONS & CUSTOMER RELATIONS COMMITTEE**

**MONTECITO WATER DISTRICT**  
**583 SAN YSIDRO ROAD**

**WEDNESDAY, JANUARY 17, 2024**  
**9:30 A.M.**

**Attend in Person or Join by Teleconference:**

<https://us06web.zoom.us/j/88470789887?pwd=8mQPAgDbfRYDREWR7RTmySJsy7zf8.1>

Meeting ID: 884 7078 9887      Passcode: 720372

Tel: (669) 900-6833

**AGENDA**

**1. CALL TO ORDER, DETERMINATION OF COMMITTEE QUORUM**

**2. PUBLIC FORUM**

NOTE: This portion of the agenda may be utilized by any person to address the Operations & Administration Committee on any matter within the jurisdiction of the Committee. No consideration or discussion shall be undertaken by Committee members at this time on any item not appearing on this agenda except as permitted by the Ralph M. Brown Act. Discussion items receiving recommendations by the Committee, and/or items requiring action will be placed on the agenda of a future meeting of the Montecito Water District Board of Directors.

**3. ITEMS FOR COMMITTEE CONSIDERATION**

- \* A. Update on Development of Parcel Water Budgets
- \* B. Proposed 2024 Employee Handbook
- \* C. Proposed Revision 6 of the COVID-19 Prevention and Response Plan as required by the California Department of Public Health
- \* D. Proposed Resolution No. 2271 adopting an updated Procurement Policy
- \* E. Proposed Resolution No. 2272 adopting an updated Signatory Authority Policy
- \* F. Proposed modifications to implementation of the *Water Use Efficiency Plan*
- \* G. Office Property Repaving Opportunity
- \* H. Review of alternatives for crossing conflict at Coast Village Road as part of the State of California US101 Highway Widening Project Segment 4E
- \* I. Declaration of Surplus Equipment

\* *Indicates attachment included for this item*

- \* J. Consideration of Contract Amendment for Juncal Pipeline Repair Project Resulting from the January 2023 Storms
- \* K. Customer Relations and Public Information Update

#### **4. ITEMS FOR A FUTURE AGENDA**

#### **5. ADJOURNMENT**

Note: Montecito Water District has resumed in-person meetings in accordance with the Brown Act. The District also provides alternative methods of participation which permit members of the public to observe and address public meetings telephonically and/or electronically. These methods of participation can be accessed through the internet link provided at the top of this agenda.

This agenda was posted on the District website, and at the Montecito Water District outside display case at 5:00 p.m. on January 12, 2024. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's programs, services or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at 805-969-2271. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Agendas, agenda packets, and additional materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet are available on the District website.